

Matoaka Elementary School PTA Membership Meeting

Wednesday April 17, 2019 – 7 PM – Media Center

- I. Call to Order Ally Younica
7:01 pm
- II. Quorum/Sign In Ally Younica
We have a quorum: present were Jessica Bell, Kelly Bradley, Angela Hennessey, Jamie Ibrahim, Andy Jacobs, Katie Kunkel, Beth Pell, Curtis Sachse, Katie Sachse, Alisa Smith, Kristina Swanson, Karen Talley, Kristy Wall, Ally Younica
- III. Secretary's Report Karen Talley
Approval of Minutes: March 20th, 2019. Motion made by Alisa Smith to accept minutes as presented. Seconded Jamie Ibrahim. All in favor.
- IV. Vice President Fundraising Report Kristy Wall
Spirit Night at Blaze Pizza scheduled for May 16th. No box top collection for May, will hold what we have for next year.
- V. Vice President Programs Report Alisa Smith
All end of year programs moving forward.
- VI. Treasurer's Report Jamie Heisler-Ibrahim
Jamie Ibrahim presented the Treasurer's Report, see attached. Currently at \$30,000 income, budgeted \$38,500 – we should meet budget from Carnival and end of year fundraising events. Most likely will carryover \$12,500.
- VII. Principal's Report Andy Jacobs
Thank you for the Disenchanted Dragon Show. Appreciate all the preparedness and work for Carnival and TAW. Ally Younica will be recognized at the School Board Meeting in May for outstanding Volunteer. 18 instructional days left until SOLs, 29 days until end of school year. Kindergarten registration is May 3rd from 9:30 – 11 am. Busy time for administration, few teachers moving on. Matoaka will be a summer school this year.
- VIII. President's Report Ally Younica
Hosted Reflections reception. First draft of yearbook submitted – the final draft will be coming out in April/May for review. Most recent SHIP tasting was collard greens – students enjoyed them. One more tasting in early May. Virginia PTA survey concerning feedback on dues increase. Need 4 volunteers for Kindergarten registration. Dad's Fire & Flick is May 18th. Sign up genius going out after Carnival and TAW.
- IX. Committee Reports
 - a. Carnival – decorating a little bit every day. T-shirts are in and will be distributed next week. We will sell merchandise at Carnival. New development – any outdoor event with more than 200+ people has to have a permit. Also need to have a few off-duty policemen which costs \$40/hour and minimum of 4 hours. Kristina is working through permit process. Send out another wrist band order form. We have 30 volunteers from high schools and middle school. All vendors are confirmed. We do need more cakes for the cake walk.
 - b. Dads – moving forward. Will need Dads to help out that night.
 - c. Decorating
 - d. Fundraising
 - e. Hospitality / TAW – Theme is 'Grown to Greatness'. Sign up genius is out asking for help decorating doors. Still have lots of spots open. Events planned for the week: breakfast, lunch, hand massage, students to bring in a flower and special note for their teachers. Event schedule going out via Peachjar and hard copy flyer.

- f. PTA Programs
Garden – Angela Hennessey – JHS Key Club and Hornsby NJHS have been helping on Wednesday afternoons. Last official Wednesday workday next week. The garden will be getting a rain barrel (65 gallons). Sign up genius to ask for help this summer – maintain garden, water and weed.
Helping Hands – Karen Talley – 20 yearbooks donated by volunteers for 5th graders. Hoping to work on ‘Backpack Full of Food’ idea for next year.
- g. Publicity – Last newsletter scheduled for May. Stephanie Thees is handling carnival bulletin board. Emily will continue to send out room mom posts.
- h. Walk-a-Thon

X. New Business

Nominating Committee – Elections

Secretary, Karen Talley, read the Bylaws Article 6 concerning the Election of Officers for next year. Chair of Nominating committee, Jamie Ibrahim, read the Nominations Committee report – see attached. President, Ally Younica, asked for any nominations from the floor. Hearing none, the nominations are now closed.

Kristy Wall has been nominated as President of Matoaka Elementary School PTA. All those in favor, say “aye.” All opposed, say “no”. The ayes have it, and Kristy Wall has been elected president of Matoaka Elementary School PTA.

Katie Kunkel has been nominated as Vice President Fundraising of Matoaka Elementary School PTA. All those in favor, say “aye.” All opposed, say “no”. The ayes have it, and Katie Kunkel has been elected Vice President Fundraising of Matoaka Elementary School PTA.

Alisa Smith has been nominated as Vice President Programs of Matoaka Elementary School PTA. All those in favor, say “aye.” All opposed, say “no”. The ayes have it, and Alisa Smith has been elected Vice President Programs of Matoaka Elementary School PTA.

Jamie Ibrahim has been nominated as Treasurer of Matoaka Elementary School PTA. All those in favor, say “aye.” All opposed, say “no”. The ayes have it, and Jamie Ibrahim has been elected Treasurer of Matoaka Elementary School PTA.

Karen Talley has been nominated as Secretary of Matoaka Elementary School PTA. All those in favor, say “aye.” All opposed, say “no”. The ayes have it, and Karen Talley has been elected Secretary of Matoaka Elementary School PTA.

Congratulations to the newly elected Officers for the 2019 – 2020 school year.

- XI. Unfinished Business** – last Board meeting is Wednesday, May 15th. Please bring your committee binder to the meeting.

- XII. Adjourn** 7:52 pm

Reminders:

- PTA Meeting: **Wednesday, May 15, 2019**

**Matoaka Elementary School PTA
Traditional Income Statement from 07/01/2018 to 06/30/2019**

| Income | Amount | Annual Budget | Variance |
|----------------------------------|------------------|----------------------|------------------|
| Author in Residence | 350.25 | 0.00 | 350.25 |
| Enrichment Contribution | 133.00 | 500.00 | -367.00 |
| Interest Income | 1.82 | 2.00 | -0.18 |
| Local Dues | 751.00 | 625.00 | 126.00 |
| Matoaka Dads | 200.00 | 0.00 | 200.00 |
| Merchandise | 6,128.00 | 7,000.00 | -872.00 |
| Shopping Programs | 1,622.19 | 300.00 | 1,322.19 |
| Spirit Nights | 471.50 | 900.00 | -428.50 |
| Spring Carnival | 650.00 | 8,000.00 | -7,350.00 |
| State/National Dues -Passthrough | 1,346.25 | 0.00 | 1,346.25 |
| Treats for Troops | 185.00 | 191.00 | -6.00 |
| Walk-a-Thon | 17,924.41 | 20,000.00 | -2,075.59 |
| Yearbook | 869.40 | 950.00 | -80.60 |
| Total Income | 30,632.82 | 38,468.00 | -7,835.18 |

| Expense | Amount | Annual Budget | Variance |
|----------------------------------|---------------|----------------------|-----------------|
| 5th Grade Promotion | 0.00 | 400.00 | -400.00 |
| Author in Residence | 923.25 | 1,000.00 | -76.75 |
| Bank Charges | 276.69 | 400.00 | -123.31 |
| Boo Hoo Yahoo | 85.18 | 150.00 | -64.82 |
| Box Tops | 13.36 | 150.00 | -136.64 |
| Bulletin Board/Publicity | 0.00 | 50.00 | -50.00 |
| Computer Programs | 3,300.00 | 3,300.00 | 0.00 |
| Cultural Arts | 3,000.00 | 4,200.00 | -1,200.00 |
| Family Fun Nights | 0.00 | 50.00 | -50.00 |
| Field Day | 0.00 | 50.00 | -50.00 |
| Garden | 1,025.89 | 1,500.00 | -474.11 |
| Healthy Lifestyles | 312.47 | 650.00 | -337.53 |
| Hospitality | 854.08 | 1,750.00 | -895.92 |
| Ice Cream Social | 150.00 | 150.00 | 0.00 |
| Insurance | 343.00 | 343.00 | 0.00 |
| Local Dues | 2.25 | 625.00 | -622.75 |
| Management Software | 159.00 | 260.00 | -101.00 |
| Matoaka Dads | 993.05 | 1,300.00 | -306.95 |
| Merchandise | 7,986.83 | 8,000.00 | -13.17 |
| New Fiscal Year Startup Expenses | 0.00 | 1,000.00 | -1,000.00 |
| Officer Supplies/Admin Expenses | 181.30 | 200.00 | -18.70 |
| PTA Council Dues | 75.00 | 75.00 | 0.00 |
| PTA Training | 20.00 | 700.00 | -680.00 |
| Reflections | 0.00 | 250.00 | -250.00 |
| School Beautification | 422.51 | 500.00 | -77.49 |

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|----------------------------------|------------------|------------------|-------------------|
| School Directory | 0.00 | 50.00 | -50.00 |
| School Gifts | 2,527.58 | 5,000.00 | -2,472.42 |
| School Musicals | 193.75 | 600.00 | -406.25 |
| Shopping Programs | 0.00 | 25.00 | -25.00 |
| Spring Carnival | 570.88 | 6,000.00 | -5,429.12 |
| State/National Dues -Passthrough | 1,346.25 | 0.00 | 1,346.25 |
| Student Competitions | 0.00 | 75.00 | -75.00 |
| Teacher Appreciation Week | 0.00 | 1,000.00 | -1,000.00 |
| Veterans Day | 324.66 | 500.00 | -175.34 |
| Walk-a-Thon | 1,127.07 | 1,500.00 | -372.93 |
| Wedge | 961.99 | 1,275.00 | -313.01 |
| Yearbook | 0.00 | 50.00 | -50.00 |
| Total Expense | 27,176.04 | 43,128.00 | -15,951.96 |
| Net | 3,456.78 | -4,660.00 | 8,116.78 |

