

Matoaka Elementary School PTA Board Meeting Minutes

Wednesday November 14, 2018 – 7 PM Media Center

- I. Call to Order Ally Younica
Meeting start at 7:02 pm.
- II. Quorum/Sign In Ally Younica
 - a. Members present: Ally Younica, Kristy Wall, Karen Talley, Alisa Smith, Jamie Ibrahim, Rachel McCabe, Katie Kunkel, Becca Bruhl, Andrew Jacobs, Beth Pell, Jessica Bell, Angela Hennessey, Kelly Bradley
 - b. Quorum attained with 9 of 13 Executive Board members present
- III. Secretary's Report Karen Talley
Approval of Minutes: August 27th, 2018 Board meeting
Motion by Alisa Smith, Seconded by Angela Hennessey, All in favor
- IV. Vice President Fundraising Report Kristy Wall
Walk-a-Thon raised \$17,953.41
- V. Vice President Programs Report Alisa Smith
Programs doing well
- VI. Treasurer's Report Jamie Heisler-Ibrahim
\$28K income of \$38.5K; spend \$15K on expenses. Any interest in purchasing scarves and beanies. Leaning towards no. No increase in merchandise at this time.
- VII. Principal's Report Andy Jacobs
Conferences going on. Carol Anglim, attendance staff, has moved to Clara Byrd Baker as the senior office administration; Jennifer Damien filling her spot and should be here by Thanksgiving. Thank you to all for Veteran's Day, reception was great. Mysteries of Ancient Egypt – K-2. Literacy Night. Family Fitness night wasn't a huge success. Mr. Jacobs would like a teacher membership list. He would also like to have an event for Mom – "Muffins for Mom" – spring time event.
- VIII. President's Report Ally Younica
Huge thank you to WAT – Kristy and Jamie and especially due to weather delay. Reflections deadline was pushed back. Spirit Night Holly Fork Farm. Alisa for silent co-chair for Matoaka Dads breakfast. Treats for Troops – 185 lbs. Healthy Lifestyles week – chef demo on Monday, last year for Chef Chris Long, healthy homework, pepper tasting, played Shake it Off 3x. Veteran's day success. Dec 12th butternut squash tasting for students. Membership drive for December – goal to get 100% teacher/staff PTA membership. Hospitality from Moe's. No December meeting but will have a holiday Bored with Board meeting at local restaurant – invitation coming out. Would like to thank the custodians and cafeteria staff with something small.
- IX. Committee Reports
 - A. Carnival – April 27th
 - B. Dads – breakfast a success. Fire and Flick – May 18th. Suggestion on Daddy Daughter Dance for Valentine timeframe.
 - C. Decorating
 - D. Fundraising – Box tops – need 2 weeks before so date Feb 15th; Spirit Nights \$78, Menchies Friday Dec 7th, Alex moving so need another chair; Shopping Program AmazonSmile \$23.21; Merchandise sold at Family Fitness night, would be nice at future events and starting online orders. Couple of dates for evening merchandise sales in February.
 - E. Hospitality – Moe's for tomorrow and December holiday cart
 - F. PTA Programs
 - i. Garden dates – 3 more opportunities to volunteer. Nov 28th, Dec 5th and Dec 12th from 4-5 pm

- ii. Helping Hands – Halloween costumes went well; 31 families will be provided Thanksgiving meal, almost to 62 Food Lion gift cards for Thanksgiving. Christmas list will be coming out soon.
- iii. School Directory coming out in December.
- iv. Reflections entries – 13 entries, turning in on Friday
- v. Family Fun Night – William and Mary basketball game Jan 12th vs Northeastern – see if chorus to perform.
- vi. Veteran’s Day – great event and we did not run out food.
- vii. Membership – 372

G. Publicity

H. Walk-a-Thon

X. New Business

Any new school items needed – 3D printer; shade on windows across of gym; beautification items – banners; audio items for Mrs. Neeley; \$25 for all teachers/asst teachers.

PTA closet – materials, supplies from past events give to teachers. Set up tables a few mornings.

Any interest in different time for PTA meeting in spring, possibly February.

XI. Unfinished Business

XII. Adjourn 8:16 pm

Reminders:

- PTA Meeting: **Wednesday, January 16th 2019**

- PTA Meeting: **Wednesday, February 20th 2019**

**Matoaka Elementary School PTA
Traditional Income Statement from 07/01/2018 to 06/30/2019**

Income	Amount	Annual Budget	Variance
Enrichment Contribution	108.00	500.00	-392.00
Interest Income	0.74	2.00	-1.26
Local Dues	685.00	625.00	60.00
Merchandise	5,538.00	7,000.00	-1,462.00
Shopping Programs	1,179.67	300.00	879.67
Spirit Nights	240.50	900.00	-659.50
Spring Carnival	0.00	8,000.00	-8,000.00
State/National Dues -Passthrough	1,211.25	0.00	1,211.25
Treats for Troops	0.00	191.00	-191.00
Walk-a-Thon	17,924.41	20,000.00	-2,075.59
Yearbook	869.40	950.00	-80.60
Total Income	27,756.97	38,468.00	-10,711.03

Expense	Amount	Annual Budget	Variance
5th Grade Promotion	0.00	400.00	-400.00
Author in Residence	0.00	1,000.00	-1,000.00
Bank Charges	270.45	400.00	-129.55
Boo Hoo Yahoo	85.18	150.00	-64.82
Box Tops	13.36	150.00	-136.64
Bulletin Board/Publicity	0.00	50.00	-50.00
Computer Programs	3,300.00	3,300.00	0.00
Cultural Arts	900.00	4,200.00	-3,300.00
Family Fun Nights	0.00	50.00	-50.00
Field Day	0.00	50.00	-50.00
Garden	425.41	1,500.00	-1,074.59
Healthy Lifestyles	312.47	650.00	-337.53
Hospitality	854.08	1,750.00	-895.92
Ice Cream Social	150.00	150.00	0.00
Insurance	343.00	343.00	0.00
Local Dues	2.25	625.00	-622.75
Management Software	159.00	260.00	-101.00
Matoaka Dads	381.50	1,300.00	-918.50
Merchandise	3,393.07	8,000.00	-4,606.93
New Fiscal Year Startup Expenses	0.00	1,000.00	-1,000.00
Officer Supplies/Admin Expenses	181.30	200.00	-18.70
PTA Council Dues	75.00	75.00	0.00
PTA Training	20.00	700.00	-680.00
Reflections	0.00	250.00	-250.00
School Beautification	142.05	500.00	-357.95
School Directory	0.00	50.00	-50.00
School Gifts	1,147.13	5,000.00	-3,852.87

School Musicals	193.75	600.00	-406.25
Shopping Programs	0.00	25.00	-25.00
Spring Carnival	0.00	6,000.00	-6,000.00
State/National Dues -Passthrough	1,196.25	0.00	1,196.25
Student Competitions	0.00	75.00	-75.00
Teacher Appreciation Week	0.00	1,000.00	-1,000.00
Veterans Day	0.00	500.00	-500.00
Walk-a-Thon	1,127.07	1,500.00	-372.93
Wedge	162.61	1,275.00	-1,112.39
Yearbook	0.00	50.00	-50.00
Total Expense	14,834.93	43,128.00	-28,293.07
Net	12,922.04	-4,660.00	17,582.04