

Matoaka Elementary School PTA

General Membership Virtual Meeting Minutes

May 13, 2020 at 7:00 PM – ZOOM

I. Call to Order/Quorum

Kristy Wall

Meeting called to order at 7:04 pm

Members present virtual: April Coleman, Sally Henderson, Angela Hennessey, Jamie Ibrahim, Andy Jacobs, Katie Kunkel, Maureen McFarland, Brittany Mills, Elizabeth Pell, Emily Pick, Rachel Sleeth, Alisa Smith, Karen Talley, Kristy Wall

II. Secretary's Report

Karen Talley

Approval of Minutes April 15, 2020. Motion to approve as presented by Jamie Ibrahim, seconded by Alisa Smith. All in favor.

III. President's Report

Kristy Wall

- a. Thanks to all you showed up for TAW – virtual TAW and lots of Room Parents made their teachers feel loved. Ordered individual cupcakes for all teachers. They were passed out on Tuesday afternoon by Mr. Jacobs and Mrs. Pell.
- b. Budget planned to carryover \$24K. And were planning on starting teacher grants over the summer. But new information coming out every week regarding budget cuts, we will put a hold on teacher grants for next year until we discover what the new school year will look like.

IV. Treasurer's Report

Jamie Heisler-Ibrahim

- a. Not much changed from last month. A few more requested funds - \$22k to carryover.

V. Principal's Report

Andy Jacobs

- a. Thank you for your creative ideas and SmallCakes for TAW
- b. Thank you for your support for our custodians
- c. Feedback on LMS pages – families impressed with the virtual school. Some issues with how the information is seen depending on the families system – desktop, iPad and tablet.
- d. No specific information how the next school year will look
- e. Bins out front for students to return Media Center materials, class books, etc. Media center books are being returned.
- f. June 3, 4, and 5 – big push that all families drive by for pickup on student belongings, spring photos, yearbooks, etc.
- g. 5th grade graduation – organize a drive by graduation, possibly provide t-shirts to all. Mrs. Erwin will be in touch.
- h. WJCC proposed budget cut – division approach 3 possible percentage cuts - 5%, 10% or 15% cut. Should see something by this Friday. Fairly dramatic. Might be a good idea to reach out to Board of Supervisors and School Board. Reduction in force, increase of class sizes, 4-day week with one day of virtual. We may be uniquely exposed because of our tourism base. Kristy will email out list of Board of Supervisors and School Board contacts once information is presented so families can comment if they would like.

VI. Vice President Fundraising Report

Katie Kunkel

- a. Merchandise
Emily Pick
Great new shirt options, pop-socket phone holder, keychain, and wallets.

VII. Vice President Programs Report

Alisa Smith

- a. Yearbook
Karen Talley & Alisa Smith
 - i. Submitted final on May 7th. Heard today that yearbooks are printed and ready for shipping. We sold 366 in presales, 5 complimentary given to office and 10 extras. Most schools have elected not to order any extras, but we felt we should have a few. If families still want to purchase, Candid will most likely offer sales later but at a higher price.

VIII. New Officers Elections

Kristy Wall

Secretary, Karen Talley, read the Bylaws, Article 6 Section 4-6, concerning the Election of Officers for next year. Chair of Nominating committee, Karen Talley, read the Nominations Committee report – see attached. President, Kristy Wall, asked for any nominations from the floor. Hearing none, the nominations are now closed.

Kristy Wall has been nominated as President of Matoaka Elementary School PTA. All those in favor, say “aye.” All opposed, say “no”. The ayes have it, and Kristy Wall has been elected president of Matoaka Elementary School PTA.

Katie Kunkel has been nominated as Vice President Fundraising of Matoaka Elementary School PTA. All those in favor, say “aye.” All opposed, say “no”. The ayes have it, and Katie Kunkel has been elected Vice President Fundraising of Matoaka Elementary School PTA.

Brittany Mills has been nominated as Vice President Programs of Matoaka Elementary School PTA. All those in favor, say “aye.” All opposed, say “no”. The ayes have it, and Brittany Mills has been elected Vice President Programs of Matoaka Elementary School PTA.

Ashley Floyd has been nominated as Treasurer of Matoaka Elementary School PTA. All those in favor, say “aye.” All opposed, say “no”. The ayes have it, and Ashley Floyd has been elected Treasurer of Matoaka Elementary School PTA.

Alisa Smith has been nominated as Recording Secretary of Matoaka Elementary School PTA. All those in favor, say “aye.” All opposed, say “no”. The ayes have it, and Alisa Smith has been elected Secretary of Matoaka Elementary School PTA.

Congratulations to the newly elected Officers for the 2020 – 2021 school year.

IX. New/Unfinished Business

X. Adjourn 7:41 pm

Nominating Committee Report
Matoaka PTA Meeting April 15, 2020

The Nominating Committee presents the following slate of officers for the Executive Board for the School Year 2020-2021.

President	Kristy Wall
VP Programs	Brittany Mills
VP Fundraising	Katie Kunkel
Recording Secretary	Alisa Smith
Treasurer	Ashley Floyd

Matoaka Elementary School PTA FY 2019
Traditional Income Statement
07/01/2019 - 06/30/2020

Income	Amount	Annual Budget	Variance
Enrichment Contribution	\$118.00	\$300.00	-\$182.00
Interest Income	\$1.88	\$2.00	-\$0.12
Local Dues	\$533.48	\$700.00	-\$166.52
Merchandise	\$7,316.00	\$9,500.00	-\$2,184.00
Penguin Patch Passthrough	\$6,473.95	\$0.00	\$6,473.95
Shopping Programs	\$653.33	\$600.00	\$53.33
Spirit Nights	\$691.22	\$1,000.00	-\$308.78
Spring Carnival	\$0.00	\$8,000.00	-\$8,000.00
State/National Dues -Passthrough	\$1,398.75	\$0.00	\$1,398.75
Treats for Troops	\$0.00	\$185.00	-\$185.00
Walk-a-Thon	\$22,573.52	\$20,000.00	\$2,573.52
Yearbook	\$855.00	\$870.00	-\$15.00
Total Income	\$40,615.13	\$41,157.00	-\$541.87
Expenses	Amount	Annual Budget	Variance
5th Grade Promotion	\$0.00	-\$400.00	-\$400.00
Admin Expenses/Software	-\$159.00	-\$500.00	-\$341.00
Author in Residence	\$0.00	-\$1,000.00	-\$1,000.00
Back to School Night	-\$104.81	-\$150.00	-\$45.19
Bank Charges	-\$391.05	-\$400.00	-\$8.95
Box Tops	\$0.00	-\$50.00	-\$50.00
Bulletin Board/Publicity	\$0.00	-\$50.00	-\$50.00
Computer Programs	-\$4,300.00	-\$4,300.00	\$0.00
Cultural Arts	-\$3,575.00	-\$5,360.00	-\$1,785.00
Garden	-\$1,151.12	-\$1,500.00	-\$348.88
Grandparents Day	-\$80.69	-\$500.00	-\$419.31
Healthy Lifestyles	-\$358.36	-\$650.00	-\$291.64
Hospitality	-\$585.10	-\$1,750.00	-\$1,164.90
Insurance	-\$343.00	-\$343.00	\$0.00
Local Dues	-\$100.00	-\$100.00	\$0.00
Matoaka Parents Events	-\$1,416.44	-\$2,000.00	-\$583.56
Merchandise	-\$9,388.65	-\$9,500.00	-\$111.35
New Fiscal Year Startup Expenses	-\$229.46	-\$500.00	-\$270.54
Penguin Patch Passthrough	-\$5,810.00	\$0.00	\$5,810.00
Total Expenses	-\$36,437.36	-\$50,253.00	-\$13,815.64

Expenses	Amount	Annual Budget	Variance
PTA Council Dues	-\$75.00	-\$75.00	\$0.00
PTA Training	\$0.00	-\$500.00	-\$500.00
Reflections	-\$30.00	-\$200.00	-\$170.00
School Beautification	-\$800.00	-\$800.00	\$0.00
School Gifts	-\$2,958.47	-\$8,000.00	-\$5,041.53
School Musicals	-\$293.06	-\$600.00	-\$306.94
Spirit Nights	-\$17.34	-\$25.00	-\$7.66
Spring Carnival	\$0.00	-\$6,000.00	-\$6,000.00
State/National Dues -Passthrough	-\$1,208.50	\$0.00	\$1,208.50
Teacher Appreciation Week	-\$240.60	-\$1,000.00	-\$759.40
Veterans Day	-\$354.04	-\$500.00	-\$145.96
Walk-a-Thon	-\$1,168.76	-\$1,500.00	-\$331.24
Wedge	-\$1,298.91	-\$2,000.00	-\$701.09
Total Expenses	-\$36,437.36	-\$50,253.00	-\$13,815.64
Net	\$4,177.77	-\$9,096.00	\$13,273.77