

Matoaka Elementary School PTA General Membership Meeting

March 11, 2020 at 7PM – Media Center

- I. Call to Order** **Kristy Wall**
Meeting called to order 7:11 pm
- II. Quorum/Sign-In** **Kristy Wall**
Members present: Kelly Bradley, Ashley Floyd, Katie Kunkel, Andy Jacobs, Maureen McFarland, Emily Pick, Alisa Smith, Karen Talley, Kristy Wall, Shannon Wardwell. Jamie Ibrahim via telephone.
- III. Secretary's Report** **Karen Talley**
Approval of Minutes January 8, 2020. Motion to approve as presented by Alisa Smith, seconded by Emily Pick. All in favor
- IV. President's Report** **Kristy Wall**
- Selection of Nominating Committee – Karen Talley, Katie Kunkel, Andy Jacobs. Motion to approve committee as presented by Alisa Smith, seconded by Kelly Bradley. All in favor.
 - PTAC – please provide census information. Counties lose funds if families do not respond
 - Need for 10th Elementary school – need feedback.
 - SHIP tasting March 25th and April and May
 - Screenagers scheduled on April 21st
 - K registration May 1st – need volunteers
 - Picture Day volunteer needed for tomorrow
 - Do something for custodial staff – 6 staff members, 2 full time and 4 part time – gift cards
- V. Treasurer's Report** **Jamie Heisler-Ibrahim**
Table idea to create a Teacher/Staff grant line item.
- VI. Principal's Report** **Andy Jacobs**
- Nine staff received grants from the WJCC Foundation
 - Thank you for Cultural Arts events, additional spirit for Read Across America Week, for celebrating Cheri Brinkley's retirement
 - Celebrating Fine Arts month – variety of performances, artwork around the school
 - Rescheduled STEAM night with Egg Drop
 - 3 teacher assistants retiring
 - New Sr. Administrative Assistant starting March 23rd
 - School Board is the point of contact for all Coronavirus questions. They are preparing packages of schoolwork in case there is a need to shut down for a few weeks.
- VII. Vice President Fundraising Report** **Katie Kunkel**
- a. Merchandise **Emily Pick**
 - i. Sell at Carnival
 - ii. Sell at Kindergarten registration
 - iii. Offer more red items, possibly a cardinal wallet
 - b. Shopping Programs/Box Tops **Ashley Floyd**
 - i. Final Box Tops turn in March 30th
 - c. Spirit Nights **Sarah Deaver**
 - i. Bounce House – March 6th
 - ii. Blaze Night – March 26th
- VIII. Vice President Programs Report** **Alisa Smith**
- a. Cultural Arts **Stephanie Trogdon**
 - b. Family Fun Nights **April Coleman**
 - c. Garden **Angela Hennessey**

- i. The MES Garden Team continues to grow. Please welcome Adriana Peratsakis as she joins Jamie Fiegl in leading the SHIP sponsored MES Garden Club. Please also welcome our newest volunteers Robyn Goad and Tabea Zimmerman from Colonial Soil and Water Conservation
 - ii. Garden club kicked off the spring season with 20 students on Feb 19th and meets on Wednesdays from 4-5pm. Parents, please feel welcome to join us and your child in the Garden during club meetings
 - iii. Our volunteers are the very best and it is their efforts and dedication that earned the MES Garden it's recent certification as an official Monarch Waystation. Our Garden will now be listed in the Monarch Watch National Registry.
 - iv. Spring bulbs are beginning to emerge. Tulips, crocus and daffodils are plentiful. I even spotted a couple of blossoms in the strawberry patch!
- d. Healthy Lifestyles Lisa Burton
 - e. Helping Hands Becca Bruhl
 - f. Membership Kelly Bradley
 - i. Member Hub is not easy to use. Finishing up membership drive
 - g. Reflections Rachel Sleeth
 - i. Ice Cream Party scheduled for Friday at 3 pm

IX. Committee Reports

- a. Carnival Ashley Floyd
 - i. Need committee members – decorations, arts & crafts, solicitation of donations
 - ii. Food – offer Chick-fil-a sandwiches for pre-order, Pizza
- b. Dad Fire-n-Flick Alisa Smith
 - i. Dad's camp out – May 30th
- c. Teacher Appreciation Week Brittany Mills
 - i. No theme – more general
- d. Decorating Shannon Wardwell
- e. Hospitality Kelly Hafl
- f. Communication Executive Board
 - i. Newsletter Rachel McCabe
 - 1. Went out this week
 - ii. Bulletin Board Nichole Furey
 - iii. Website Ally Younica
 - iv. Room Mom Coordinator Emily Shuck
 - v. Social Media Jamie Heisler-Ibrahim
 - vi. Yearbook Alisa Smith/Karen Talley
 - 1. Robo call reminder

X. New/Unfinished Business

XI. Adjourn 8:08 pm

Matoaka Elementary School PTA FY 2019

Traditional Income Statement

07/01/2019 - 06/30/2020

Income	Amount	Annual Budget	Variance
Enrichment Contribution	\$118.00	\$300.00	-\$182.00
Interest Income	\$1.46	\$2.00	-\$0.54
Local Dues	\$533.48	\$700.00	-\$166.52
Merchandise	\$7,189.00	\$9,500.00	-\$2,311.00
Penguin Patch Passthrough	\$6,473.95	\$0.00	\$6,473.95
Shopping Programs	\$653.33	\$600.00	\$53.33
Spirit Nights	\$691.22	\$1,000.00	-\$308.78
Spring Carnival	\$0.00	\$8,000.00	-\$8,000.00
State/National Dues -Passthrough	\$1,398.75	\$0.00	\$1,398.75
Treats for Troops	\$0.00	\$185.00	-\$185.00
Walk-a-Thon	\$22,073.52	\$20,000.00	\$2,073.52
Yearbook	\$855.00	\$870.00	-\$15.00
Total Income	\$39,987.71	\$41,157.00	-\$1,169.29
Expenses	Amount	Annual Budget	Variance
5th Grade Promotion	\$0.00	-\$400.00	-\$400.00
Admin Expenses/Software	-\$159.00	-\$500.00	-\$341.00
Author in Residence	\$0.00	-\$1,000.00	-\$1,000.00
Back to School Night	-\$104.81	-\$150.00	-\$45.19
Bank Charges	-\$374.25	-\$400.00	-\$25.75
Box Tops	\$0.00	-\$50.00	-\$50.00
Bulletin Board/Publicity	\$0.00	-\$50.00	-\$50.00
Computer Programs	-\$4,300.00	-\$4,300.00	\$0.00
Cultural Arts	-\$3,575.00	-\$5,360.00	-\$1,785.00
Garden	-\$949.49	-\$1,500.00	-\$550.51
Grandparents Day	\$0.00	-\$500.00	-\$500.00
Healthy Lifestyles	-\$358.36	-\$650.00	-\$291.64
Hospitality	-\$585.10	-\$1,750.00	-\$1,164.90
Insurance	-\$343.00	-\$343.00	\$0.00
Local Dues	-\$100.00	-\$100.00	\$0.00
Matoaka Parents Events	-\$1,416.44	-\$2,000.00	-\$583.56
Merchandise	-\$9,388.65	-\$9,500.00	-\$111.35
New Fiscal Year Startup Expenses	-\$229.46	-\$500.00	-\$270.54
Penguin Patch Passthrough	-\$5,810.00	\$0.00	\$5,810.00
PTA Council Dues	-\$75.00	-\$75.00	\$0.00

PTA Training	\$0.00	-\$500.00	-\$500.00
Reflections	\$0.00	-\$200.00	-\$200.00
School Beautification	-\$207.75	-\$800.00	-\$592.25
School Gifts	-\$2,521.64	-\$5,000.00	-\$2,478.36
School Musicals	-\$293.06	-\$600.00	-\$306.94
Spirit Nights	-\$17.34	-\$25.00	-\$7.66
Spring Carnival	\$0.00	-\$6,000.00	-\$6,000.00
State/National Dues -Passthrough	-\$1,208.50	\$0.00	\$1,208.50
Teacher Appreciation Week	\$0.00	-\$1,000.00	-\$1,000.00
Veterans Day	-\$354.04	-\$500.00	-\$145.96
Walk-a-Thon	-\$1,168.76	-\$1,500.00	-\$331.24
Wedge	-\$578.98	-\$2,000.00	-\$1,421.02
Total Expenses	-\$34,118.63	-\$47,253.00	-\$13,134.37
Net	\$5,869.08	-\$6,096.00	\$11,965.08