

# **Matoaka Elementary School PTA Board Meeting Minutes Wednesday May 16th, 2018 7pm**

- I. The meeting was called to order by Ally Younica at 7:00 pm.
- II. Quorum was not met. Those in attendance were Ally Younica, Jamie Ibrahim, Karen Talley, Adrienne Tropilo, Rachel McCabe, Kristy Wall, Andy Jacobs, Alisa Smith, Francie Teer, Angela Hennessey
- III. President's Report, Ally Younica:
  - a. Sarah will email out November 2017 Board Meeting minutes for approval later this week.
  - b. SHIP tasting – hydroponic lettuce went over very well. Bok choy is May 17<sup>th</sup>, radishes on May 24<sup>th</sup> and 'mystery' vegetable in June.
  - c. TAW last week went well with breakfast, lunch, treat cart, car wash, chiropractor visit.
  - d. Fire and Flick is now on June 2<sup>nd</sup> – Mr. Jacobs is handling.
  - e. Make sure to fill out School of Excellence survey.
- IV. Vice President Fundraising Report, Adrienne Tropilo: Farm Fresh supplies have come in for distribution.
- V. Vice President Programs Report, Rachel McCabe: No report.
- VI. Treasurer's Report, Jamie Ibrahim: The attached Treasurer's Report will be filed for audit.
- VII. Secretary's Report, Sarah Deaver: No report.
- VIII. Principal's Report, Andy Jacobs:
  - a. Acknowledged TAW – doors, food and car washes and Administrative Professional Day.
  - b. Thanks to Francie Teer for her Cultural Arts tenure.
  - c. Golf cart – all batteries went dead – PTA provided funding for 7 batteries.
  - d. SOLs started this week. Expect to be completed the week after Memorial Day.
  - e. Some staff changes – Mrs. Merkel leaving, Mrs. Wilson relocated, Mrs. LaBua rotating, Mary Whitley retiring, Kristy Westbrook relocating – replacements in the pipeline, waiting on School Board approval.
  - f. Handed out 72 packets at Kindergarten registrations.
  - g. Next year, we will need six classes in each grade but 4<sup>th</sup> grade which only needs five classes.
  - h. Requested \$30K from School Board for Literacy Footprints.
- IX. Committee Reports
  - a. Box Tops, Larysa Stein – due May 25<sup>th</sup>.
  - b. Merchandise, Jamie Ibrahim – working on revamping our merchandise. Changing logos, merchandise, etc. Reviewed various ideas for new logo – Cardinal. Incentive to join PTA – note pads with template or new car magnet.
  - c. Spirit Nights, Lindsay Ward – last spirit night was last week at Sweet Frogs.
  - d. Shopping Programs, Rana Graham-Montague – Farm Fresh supplies are in and need to be distributed.
  - e. Walk-a-thon, Adrienne Tropilo – No report
  - f. Cultural Arts, Francie Teer – No report
  - g. Family Fun Nights, Leila Mufdi – No report
  - h. Garden, Heather & Mike Congrove – Introduced Angela Hennessey –co-chair for next school year.
  - i. Healthy Lifestyles, Dana Hess & Katie Winckler – No report
  - j. Helping Hands, Amy Gulick & Stacey Long – No report
  - k. Hospitality, Kelly Hafl, Shannon Hartig, Julie Holstrom – No report

- l. Matoaka Dads, A. Younica/A. Jacobs – Fire & Flick, need help with food/refreshments. Mr. Hansen to help.
- m. Membership, Karen Talley – No report
- n. Reflections, Page Bishop – No report
- o. School Directory, Alisa Smith – No report
- p. Teacher Appreciation Wk./Rm. Mom, Leanne Quinn – No report
- q. Treats for Troops, Stephanie Trogdon – No report
- r. Veteran’s Day Celebration, Karen Quinlan – No report

**X. Communication Reports**

- a. Bird’s Eye View (Newsletter), Becca Bruhl – No report
- b. Bulletin Board, Jennifer Kibler – No report
- c. Yearbook, Lisa Iannuzzelli – working on final version.

**XI. New Business**

- a. Volleyball game
- b. Field day request
- c. 5<sup>th</sup> grade graduation
- d. Binder swap, budget proposal, Plan of Work

**XII. Unfinished Business**

**XIII. Adjourn at 7:47 pm**

Presented by Karen Talley  
Secretary 2018-2019

**Matoaka Elementary School PTA**  
**Traditional Income Statement from 07/01/2017 to 06/30/2018**

<b>Income</b>	<b>Amount</b>	<b>Annual Budget</b>	<b>Variance</b>
Bank Charges	0.20	0.00	0.20
Enrichment Contribution	457.00	700.00	-243.00
Interest Income	1.75	1.40	0.35
Local Dues	623.50	625.00	-1.50
Merchandise	2,311.00	2,500.00	-189.00
New Fiscal Year Startup Expenses	60.00	0.00	60.00
School Gifts	400.00	0.00	400.00
Shopping Programs	202.40	200.00	2.40
Spirit Nights	858.24	800.00	58.24
Spring Carnival	9,009.17	6,000.00	3,009.17
State/National Dues -Passthrough	1,233.75	0.00	1,233.75
Treats for Troops	191.00	191.00	0.00
Walk-a-Thon	20,354.31	16,000.00	4,354.31
Yearbook	850.40	932.00	-81.60
<b>Total Income</b>	<b>36,552.72</b>	<b>27,949.40</b>	<b>8,603.32</b>

<b>Expense</b>	<b>Amount</b>	<b>Annual Budget</b>	<b>Variance</b>
5th Grade Promotion	0.00	400.00	-400.00
Author in Residence	1,050.00	1,150.00	-100.00
Bank Charges	346.99	343.65	3.34
Boo Hoo Yahoo	88.95	150.00	-61.05
Box Tops	20.00	150.00	-130.00
Bulletin Board/Publicity	0.00	50.00	-50.00
Computer Programs	2,625.00	3,000.00	-375.00
Cultural Arts	4,390.00	4,390.00	0.00
Family Fun Nights	0.00	200.00	-200.00
Field Day	0.00	50.00	-50.00
Garden	123.20	1,350.00	-1,226.80
Healthy Lifestyles	150.22	650.00	-499.78
Hospitality	1,076.14	1,750.00	-673.86
Ice Cream Social	70.11	200.00	-129.89
Insurance	343.00	343.00	0.00
Kindergarten Reading Program	510.84	511.00	-0.16
Local Dues	451.29	625.00	-173.71
Management Software	159.00	260.00	-101.00
Matoaka Dads	401.71	1,300.00	-898.29
Merchandise	1,242.12	2,500.00	-1,257.88
New Fiscal Year Startup Expenses	300.28	500.00	-199.72
Officer Supplies/Admin Expenses	116.75	200.00	-83.25
Outdoor Classroom	616.78	616.78	0.00
PTA Council Dues	75.00	75.00	0.00

PTA Training	504.32	700.00	-195.68
Reflections	191.13	250.00	-58.87
School Beautification	376.11	500.00	-123.89
School Directory	0.00	50.00	-50.00
School Gifts	2,441.91	3,467.14	-1,025.23
School Musicals	442.72	600.00	-157.28
Shopping Programs	0.00	25.00	-25.00
Spring Carnival	5,855.37	6,350.00	-494.63
State/National Dues -Passthrough	1,245.00	0.00	1,245.00
Student Competitions	0.00	75.00	-75.00
Teacher Appreciation Week	1,073.37	1,300.00	-226.63
Veterans Day	217.35	550.00	-332.65
Walk-a-Thon	683.70	2,000.00	-1,316.30
Wedge	1,272.92	1,275.00	-2.08
Yearbook	0.00	50.00	-50.00
<b>Total Expense</b>	<b>28,461.28</b>	<b>37,956.57</b>	<b>-9,495.29</b>
<b>Net</b>	<b>8,091.44</b>	<b>-10,007.17</b>	<b>18,098.61</b>